

Computer Lab Rules

The computer labs are used by all the students at Shiloh Middle School. Therefore, students must follow the proper procedures and guidelines listed below to ensure proper care and use of the computers and all lab equipment. Students are responsible for their actions in the computer labs.

Handle all lab equipment with care. Students are responsible for any damage.

Students may not tamper with the network or system software in any way. Students may not attempt to circumvent the proxy server.

Students may not modify, alter, or delete any software.

No lab equipment or books may be removed from the computer labs without the permission of the teacher.

The student's Internet Acceptable Use Policy must be signed and returned to have access to the Internet. Students may not go on the Internet without the permission of the teacher.

Any outside disks, CD's, flash drives etc. must be scanned before being used in the labs.

Students may not email or instant message at any time on any school computer.

Students may not install or uninstall any software or download any files or programs.

Music may not be download or listened to in the computer labs.

No gum, beverages, makeup, perfume, or aerosol sprays are allowed in the computer labs.

If something is wrong with your computer or any other hardware, inform the classroom teacher immediately.

-----Detach and Return to Mrs. Kirner-----

Computer Lab Rules

Student Name _____

I have read and understand these rules. I agree to follow these rules at all times in computer class.

Student Signature

Date

Class Period

I have read and discussed these rules with my child.

Parent/Guardian Signature

Date